

**CITY OF BRISTOL, TENNESSEE**  
**SPECIAL EVENT PERMIT APPLICATION**  
*(Please type or Print Legibly — Additional Sheets May be Attached if Necessary)*

Name/Type of Event: \_\_\_\_\_

Date of Event: \_\_\_\_\_ Start Time: \_\_\_\_\_ Until: \_\_\_\_\_

Location Proposed to be Used: \_\_\_\_\_

Location Route (Attach Map): \_\_\_\_\_

Type of Use Requested (Example: Public Entertainment, Rally, Demonstration, or Any Combination Thereof, Tents, Cooking, Music, Alcoholic Beverages, Requested Street Closings, Etc.)

If a Public Entertainment, Rally, Demonstration or a Combination Thereof, the Names and Addresses of Any Persons to Be Featured as Entertainers or Speakers: \_\_\_\_\_

Expected Size of Group: \_\_\_\_\_

**NOTIFICATIONS**

	<u>Date</u>	<u>Initial</u>	<u>Approved</u>
Police (423) 989-5600: 801 Anderson Street Bristol TN 37620	_____	_____	_____
Fire: 201 Bluff City Hwy. Bristol TN 37620	_____	_____	_____
Risk Management: City Hall, 2 <sup>nd</sup> Floor Bristol TN 37620 Hold Harmless: _____	_____	_____	_____
Leisure Services:	_____	_____	_____
Parks Reservation:	_____	_____	_____
Sanitation: Public Works	_____	_____	_____

Traffic:

STREET CLOSINGS: \_\_\_\_\_

CLEANUP DEPOSIT RECEIVED: \_\_\_\_\_ RELEASED: \_\_\_\_\_

Name/Address of Applicant: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Telephone Number: \_\_\_\_\_

Name and Address of Contact Person/Person in Charge of Such Use at the Site: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Telephone Number: \_\_\_\_\_

Names and Addresses of the Officers and Employees Sponsoring Organization: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Method of Advertising Event, If Any, In Detail: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

List of Mechanical Equipment to be Used: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Any Motor Vehicles to be Used: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Description of Any Sound Amplification to be Used: \_\_\_\_\_  
\_\_\_\_\_

Proposed Policing of the Group Which Will Shall Include the Number of People to Direct Traffic, Set Up, and Clean Up and to Maintain Order If Necessary During the Event or Use if Such Policing is Necessary: \_\_\_\_\_  
\_\_\_\_\_

If the Chief of Police Deems it Reasonable to Require Special Duty Police, Such Application Shall be Set Forth to the Number to be Employed, Which Employment Shall be the Responsibility of the Applicant. \_\_\_\_\_  
\_\_\_\_\_

**I CERTIFY THE ABOVE INFORMATION TO BE TRUE TO THE BEST OF MY KNOWLEDGE.**

SIGNATURE: \_\_\_\_\_

NAME PRINTED: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

NAME OF ORGANIZATION: \_\_\_\_\_

DATE: \_\_\_\_\_

  

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