

**City of Chattanooga, TN**  
**Classification Title: Forestry Inspector**

<b>Department:</b>	<b>Public Works</b>	<b>Pay Grade:</b>	<b>TBD</b>
<b>Supervision Received From:</b>	<b>Site Development Chief</b>	<b>FLSA Status:</b>	<b>Non-Exempt</b>
<b>Supervisory Responsibility For:</b>	<b>N/A</b>	<b>Established:</b>	<b>06/29/07</b>
		<b>Revised:</b>	<b>11/16/07</b>

**CLASSIFICATION SUMMARY:**

Incumbents in this classification are responsible for reviewing development plans for commercial projects to ensure compliance with City's landscape and urban forestry ordinances. Attends pre-submittal meetings to inform contractors and builders of City landscaping ordinances. Assists Municipal Forester and Parks and Recreation in the selection, placement, care, and maintenance of City's landscaping. Work is performed with limited supervision.

**SERIES LEVEL:**

The Forestry Inspector is a stand-alone classification in the forestry group.

**ESSENTIAL FUNCTIONS:**

*(The following duties ARE NOT intended to serve as a comprehensive list of all duties performed by all employees in this classification, only a representative summary of the primary duties and responsibilities. Incumbent(s) may not be required to perform all duties listed and may be required to perform additional, position-specific duties.)*

- Participates in a variety of pre-submittal meetings to inform Owners, Architects, Civil Engineers, and building contractors of landscape ordinance requirements regarding street yards, parking lots, and the screening of residential zones; informs applicable individuals of publicly-owned trees under protection during construction activities.
- Reviews development plans to ensure plans are in compliance with applicable landscape and urban tree ordinances; conducts related site inspections to monitor compliance of work activities with approved site plans and grading plans.
- Assists in the selection, care, and maintenance of City trees in local parks and in other public areas.
- Serves as the City's primary contact for the management of exotic plants requiring biological agents utilized to control them.
- Performs various manual tasks associated with tree protection activities, which may include: planting trees; measuring trees; taking samples from trees; spraying pesticides; cutting tree limbs; removing trees/branches from roadways; dragging brush; and, performing other related activities.

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- Operates a variety of equipment and tools associated with work activities, which may include a utility truck, backhoe/loader, chain saw, hand saw, drill, spray pump, increment bore, hypsometer, measuring devices, shovel, hand tools, or mechanic tools.
- Prepares or completes various forms, reports, correspondence, tree permits, activity reports, or other documents.
- Receives various forms, reports, correspondence, site plans, grading plans, specifications, ordinances, textbooks, technical journals, manuals, reference materials, or other documentation; reviews, completes, processes, forwards or retains as appropriate.
- Performs other duties as assigned.

### MINIMUM QUALIFICATIONS:

Associate's Degree in Forestry, Horticulture, Landscaping, or a related field, and four years forestry experience, including experience with GPS or GIS.

### LICENSING AND CERTIFICATIONS:

Valid Tennessee Driver's License.

### KNOWLEDGE AND SKILLS:

Knowledge of applicable Federal, State, and Local laws, ordinances, codes, rules, regulations, standards, policies, and procedures; forestry principles and practices; landscape principles and practices; and, horticulture principles.

Skill in interpreting, applying, and communicating applicable laws, ordinances, codes, rules, regulations, standards, policies, and procedures; selecting, caring for, and maintaining trees; identifying tree species; and, communication and interpersonal skills as applied to interaction with coworkers, supervisor, the general public, etc. sufficient to exchange or convey information and to receive work direction.

### PHYSICAL DEMANDS

Positions in this class typically require: reaching, standing, walking, fingering, grasping, feeling, talking, hearing, seeing and repetitive motions.

### WORK ENVIRONMENT:

**Light Work:** Exerting up to 20 pounds of force occasionally, and/or up to 10 pounds of force frequently, and/or negligible amount of force constantly to move objects. If the use of arm and/or leg controls requires exertion of forces greater than that for Sedentary Work and the worker sits most of the time, the job is rated for Light Work.

Incumbents may be subjected to extreme temperatures.

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**SPECIAL REQUIREMENTS:**

Safety Sensitive: N

Department of Transportation - CDL: N  
Child Sensitive: N

*The City of Chattanooga, Tennessee is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the City will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.*