

City of Dandridge Job Description

UTILITIES CREW CHIEF

DEFINITION

This employee is responsible for supervising a crew of water and wastewater employees. This employee operates a variety of heavy and light equipment such as a bulldozer, backhoe, jackhammer, tractor, etc. The employee also engages in general labor activities. This employee is under the general supervision of the Superintendent of Utilities.

EQUIPMENT/JOB LOCATION

The employee will operate a variety of heavy and light equipment such as a bulldozer, backhoe, jackhammer, tractor, and other equipment. The employee will also use a variety of hand tools and small machinery such as a weed eater, chain saw, hand mower, etc.

The employee will be required to lift, carry, dig, climb, bend and move moderate to very heavy objects. The employee will be exposed to all types of weather with possible exposure to fumes, chemicals, toxic substances, and machinery with moving parts.

ESSENTIAL FUNCTIONS OF THE JOB

Supervises a crew of utilities department employees.

Operates a bulldozer, and other heavy or light equipment, to move dirt, solid waste, and other material.

Installs water and/or sewer lines.

Performs general labor duties such as litter and garbage pick up, digging, mowing, street maintenance, painting, cleaning, repair of meters, etc.

Participates with a utilities crew in road repair, gravel spreading or ditch digging.

May repair meters, leaks in water or sewer lines, install taps and fire hydrants, and repair or maintain water and sewer system components.

ADDITIONAL EXAMPLES OF WORK PERFORMED

Maintains and performs repair work on equipment.

Removes debris from street rights-of-ways, catch basins, drainage ways and other City property.

Loads and unloads dirt, gravel, trash, refuse and other debris.

Cleans equipment and tools.

Trains employees.

Performs related work as required.

REQUIRED KNOWLEDGE AND ABILITIES

Knowledge of modern supervisory practices and procedures.
Knowledge of practices used in the safe operation of heavy and light equipment.
Knowledge of the materials and types of equipment used in general city maintenance work and/or the water and sewer system.
Knowledge of occupational hazards and safety precautions.
Ability to operate a variety of heavy and light equipment.
Ability to understand and follow instructions.
Ability to establish and maintain an effective working relationship with other employees and the general public.

QUALIFICATIONS

Successful completion of the tenth (10th) grade.
At least 1 ½ years experience in heavy equipment operation and utilities maintenance work.
Must possess a valid Tennessee Commercial Drivers license and a State of Tennessee Water Distribution license.