

RESOLUTION 2009-15

**A RESOLUTION OF THE CITY OF BRENTWOOD, TENNESSEE TO ADOPT A
PROCEDURE FOR THE APPOINTMENT OF A CITY JUDGE**


WHEREAS, Judge Thomas W. Schlater has announced his pending retirement at Brentwood's City Judge; and

WHEREAS, the City's Charter and Municipal Code provide that the City Judge will be appointed by the Board of Commissioners, but do not establish a specific procedure for appointing the Judge.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF BRENTWOOD, TENNESSEE,
AS FOLLOWS:**

SECTION 1. That the "Procedure for Appointment of City Judge," which is attached to this resolution as Attachment A, is hereby adopted.

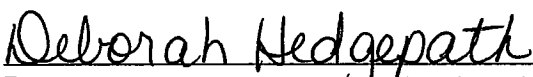
SECTION 2. That this resolution shall take effect from and after its passage, the general welfare of the City of Brentwood, Williamson County, Tennessee requiring it.




MAYOR Joe Reagan

ADOPTED: 2/23/09

Approved as to form:



RECORDER Deborah Hedgepath



CITY ATTORNEY Roger A. Horner

CITY OF BRENTWOOD
Procedure for Appointment of City Judge

February 23, 2009

City Judge Advisory Committee is established, consisting of the following members:

Robert Burns
Dottie Grief
Gregory Ramos

Additionally, the City Attorney and Assistant City Manager will serve as ex-officio, nonvoting members of the committee and will carry out such administrative functions as may be needed to assist the committee and advance the selection process.

February 24 – March 6, 2009

City Judge Advisory Committee meets to:

1. Elect a chairman.
2. Review the role/job description of the City Judge and the function of City Court.
3. Approve official position announcement and application form, as developed by City Attorney.

Position announcement will be distributed through such organizations and publications as Williamson County Bar Association, Nashville Bar Association, Tennessee Municipal Attorneys Association, Tennessee Municipal Judges Conference and *Tennessee Town and City*.

March 20, 2009, noon

Deadline for applications. Applications are forwarded to Committee members and to Board of Commissioners. Names of applicants will be posted on the City's website.

Week of March 23, 2009

Committee meets to review applications, and to determine which applicants will be invited for interviews.

Week of March 30, 2009

Committee meets to interview invited applicants. Interviews will be videotaped for review by the Board of Commissioners.

Week of April 13, 2009

Committee meets to select three to five applicants to be recommended to the Board of Commissioners for consideration. Recommendations to the Board of Commissioners are made by Thursday, April 16.

April 27, 2009

New City Judge is appointed by Board of Commissioners from list of recommended applicants forwarded by City Judge Advisory Committee.

Note: All committee meetings will be open to the public. The above dates may be adjusted as needed to accommodate schedules of committee members. The City Judge Advisory Committee may adopt such other procedures as it deems necessary to carry out the functions described herein.