

MAKE READY INSPECTION PROCEDURE

EQUIPMENT NUMBER _____ DATE _____

SERIAL NUMBER _____ FUEL TYPE _____

MILEAGE _____ FUEL CAPACITY _____

MAKE READY PERFORMED BY _____ DATE _____

APPROVED BY SUPERVISOR _____ DATE _____

Inspect and perform the following operations:

Description	OK	N/A	Require Adjustment	Explain Adjustments
I. UNDER HOOD				
All components for operation and function as determined by sight, feel and sound				
Coolant protection All fluid levels: <u>Engine</u> <u>Transmission</u> <u>Hydraulic</u> <u>Other</u>				
Belt Tension				
Hose and pipe connection for seepage and leaks				
Battery				
Diesel engine RPM specification and set				
II. BODY-CHASSIS Interior and exterior appearance				
Lights				
Headlights				
Stoplights				
Tail Lights				
Directional Lights				
Other				

Description	OK	N/A	Require Adjustment	Explain Adjustments
Operating Condition				
Doors				
Hood				
Compartments				
Strikers or latches				
Locks				
Windows				
Equipment identification number applied				
City seal applied				
III. UNDER VEHICLE				
Tire pressure adjusted to specifications, including spare tire				
Installation of license brackets				
Installation of wheel covers				
Installation of trim rings				
Fluid lines and couplings for leaks				
Rear differential lubrication				
Transmission lubrication				
IV. BODIES/AUXILIARY EQUIPMENT				
Hydraulic pressures				
Cylinder operation of hydraulic units				
PTO operation				
Pump operation				
Hose Routing				
Electrical wire routing				
Safety stanchion on dump type				
Lubrication				
V. ROAD TEST				
Steering column ignition lock				
Neutral switch				
Instruments & gauges				
Brakes				
Parking brake				
Warning lights				
Throttle controls				
Engine performance				
Transmission performance (including downshift)				
Steering and handling				
Windshield wipers				
Heater				

Description	OK	N/A	Require Adjustment	Explain Adjustments
Air Conditioning				
Horn				
Factory installed options and accessories list				
VI. GENERAL				
License tags				
State inspection				
Extra keys				