

City	How is ANNUAL leave accrued for NON-EXEMPT employees?	Are there limits to how much ANNUAL leave can be accrued by NON-EXEMPT employees?	What are the accrual limits on ANNUAL leave for NON-EXEMPT employees?	How is SICK leave accrued for NON-EXEMPT employees?	Are there limits to how much SICK leave can be accrued by NON-EXEMPT employees?	What are the accrual limits on SICK leave for NON-EXEMPT employees?
Farragut	Monthly	Y	240 hours	Monthly	Y	90 days
Athens	Bi-weekly	Y	2-10 years=144 hours; 11-20 years=180 hours; 21+=252 hours	Bi-weekly	Y	720 hours
Savannah	Monthly	Y	3 times the annual amount earned	Monthly	Y	480 hours
Morristown	Bi-weekly	Y	336 hours (504 firefighters)	Bi-weekly	N	
Gallatin	Weekly	Y	By 12/31 balance must not exceed annual allotment.	Weekly	N	
Mount Carmel	yearly	Y	Shall not exceed 2 years entitlement	Bi-monthly	N	
Dandridge	Monthly	Y	200 hours	Monthly	N	
McMinnville	Monthly	Y	120 hrs per year for 40 hour employees, 180 hrs per year for Fire Department employees, and 128 hrs per year for Police Officers	Monthly	N	
Mt. Juliet	Monthly	Y	10 weeks at the end of the CY	Monthly	N	
Church Hill	Other			Monthly	Y	60 days
Sparta	Monthly	Y	2 years	Monthly	Y	60 days
Dunlap	Weekly	Y	500 - total for sick and annual	Weekly	Y	500 total for sick and annual
Decatur	yearly	Y	40 hours can carry to new calendar year	Monthly	Y	1600 hours
Greeneville	Weekly	Y	40 hours above total annual accrual	Weekly	N	
Friendsville	Monthly	Y	maximum 152 hours carried over at the end of the calendar year	Monthly	Y	maximum 480 hours carried over at the end of the calendar year
Bristol	Monthly	Y	240 hours, anything over 240 at the end of the CY converts to sick leave; hour for hour.	Monthly	N	
Kimball	yearly	Y	Must use all annual leave by end of each year	Monthly	Y	90 days
Somerville	Bi-weekly	Y	240 hours	Bi-weekly	Y	720 hours
Columbia	Bi-weekly	Y	anything over 200 hours after 12/31 each year is lost	Bi-weekly	Y	2080
Oak Ridge	Bi-weekly	Y	Various depending on years of service	Bi-Weekly until 10 workweeks	N	
Maynardville	Monthly	Y		Monthly	Y	720 HOURS PER YEAR
Dayton	Monthly	Y	4 WEEKS	Monthly	Y	120 DAYS
Brentwood	Monthly	Y	1-5 years 30 days, 6-19yrs 45 days, 20+yrs 60	Monthly	N	
Englewood	VACATION IS YEARLY	N		Monthly	Y	96 HOURS TOTAL
Murfreesboro	accrued on employee anniversary date	N		Monthly	N	
Cumberland Gap	Monthly	Y	6.667 HRS A MONTH	Monthly	Y	4 HRS PER MONTH
Rockwood	Bi-monthly	Y	Each year	Bi-monthly	Y	920 hours
Mountain City	Weekly	N		Daily	N	
Maryville	Bi-monthly	Y	1.5 times the amount earned per year	Bi-monthly	Y	Limit is 1200 hours
Manchester	ANNIVERSARY DATE OF EMPLOYMENT	Y	200 HOURS MAXIMUM AT ANY TIME ON BOOKS	Monthly	N	

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Portland	Annually and at anniversary month	Y	5 weeks-200 hours	Monthly	N	
Collierville	Monthly	Y	less than 10 years - 160 hours; 10 - 19 years - 240 hours; 20 years and over - 320 hours	Monthly	Y	960 hours
Lafollette	Monthly	Y	From 2 weeks to 5 weeks, depending on length of service	Monthly	N	
Kingsport	Monthly	Y	25 days	Monthly	Y	120 DAYS
Bartlett	Monthly	N		Monthly	N	
Madisonville	By Anniversary Hire Date	Y	30 Days	Monthly	Y	Restarts at first of the year
Petersburg	no annual leave			no sick leave		
Kingston	Monthly	Y	120 DAYS	Monthly	Y	120 DAYS
Germantown	Weekly	Y	according to years of service	Weekly	N	
Lakeland	Monthly	Y	0-10 years = 160 hours	Monthly	Y	720 hours
Bluff City	Monthly	Y	6 days per year	Monthly	N	
Laverne	Bi-monthly	Y	30 Days		N	

City	How is ANNUAL leave accrued for EXEMPT employees?	Are there limits to how much ANNUAL leave can be accrued by EXEMPT employees?	What are the accrual limits on ANNUAL leave for EXEMPT employees?	How is SICK leave accrued for EXEMPT employees?	Are there limits to how much SICK leave can be accrued for EXEMPT employees?	What are the accrual limits on SICK leave for EXEMPT employees?	Email Contact Information
Farragut	Monthly	Yes	240 hours	Monthly	Yes	90 days	janet.curry@townoffarragut.org
Athens	Bi-weekly	Yes	2-10 years=144 hours; 11-20 years=180 hours; 21+=252 hours	Bi-weekly	Yes	720 hours	rbrown@cityofathensn.com
Savannah	Monthly	Yes	3 times annual amount earned	Monthly	Yes	480 hours	bmatlock@cityofsavannah.org
Morristown	Bi-weekly	Yes	336 hours (504 firefighters)	Bi-weekly	No		bjanish@mymorristown.com
Gallatin	Weekly	Yes	By 12/31 balance must not exceed annual allotment.	Weekly	No		dave.crawford@gallatin-tn.gov
Mount Carmel	Yearly	Yes	Shall not exceed 2 years entitlement	Bimonthly	No		mariansandidge@yahoo.com
Dandridge	Monthly	Yes	200 hours	Monthly	No		cathy_e_dixon@yahoo.com
McMinnville	Monthly	Yes	Same as Non-exempt	Monthly	No		fblack@mcminnvillettenn.com
Mt. Juliet	Monthly	Yes	10 weeks per CY	Monthly	No		jill.johnson@cityofmtjuliet.org
Church Hill				Monthly	Yes	60 days	chcity@chartertn.net
Sparta	Monthly	Yes	2 years	Monthly	Yes	60 days	mcarmichael@citlink.net
Dunlap	Weekly	Yes	500 - total for sick and annual	Weekly	Yes	500 - total for sick and annual	abrown@cityofdunlap.com
Decatur	Yearly	Yes	40 hours can be carried over to new calendar year	Monthly	Yes	1600 hours	laurasmith@decaturtn.net
Greeneville	Weekly	Yes	40 hours above annual accrual	Weekly	No		dgsells.tog@adelphia.net
Friendsville	Monthly	Yes	maximum of 152 hours carried over at the end of the calendar year	Monthly	Yes	maximum of 480 hours carried over at teh end of the calendar year	friendsville@bellsouth.net
Bristol	Monthly	Yes	Same as Non-exempt	Monthly	No		kbratton@bristoltn.org
Kimball	NONE	No		NONE	No		NA
Somerville	Bi-weekly	Yes	240 hours	Bi-weekly	Yes	720 hours	somervilletow486@bellsouth.net
Columbia	Bi-weekly	Yes	any hours more than 200 each 12/31 is lost	Bi-weekly	Yes	2080	kcollier@columbiatn.com
Oak Ridge	Bi-weekly	Yes	Depends on length of service	BiWeekly until 10 workweeks	No		psissom@corn.org
Maynardville	Monthly	Yes		Monthly	Yes	720 HOURS MAX	gjsingletary@bellsouth.net
Dayton	Monthly	Yes	4 WEEKS	Monthly	Yes	120 DAYS	daytonvm@bellsouth.net
Brentwood	Monthly	Yes	Same as non exempt above	Monthly	No		worshamm@brentwood-tn.org
Englewood	NO BENEFITS FOR EXEMPT EMPL accrued on employee anniversay date	No			No		NA
Murfreesboro		No		Monthly	No		csharp@murfreesborotn.gov
Cumberland Gap	Monthly	Yes	6.667 HRS	Monthly	Yes	4HRS	cumberlandgap1@bellsouth.net
Rockwood	Bimonthly	Yes	one year	Bimonthly	Yes	920 hours	rockwood@icx.net
Mountain City	Weekly	No		Daily	No		NA
Maryville	Bimonthly	Yes	1.5 times the amount earned per year	Bimonthly	Yes	1200 hours maximum	tabest@ci.maryville.tn.us
Manchester	ANNIVERSARY DATE OF EMPLOYMENT	Yes	200 HOURS MAXIMUM ON BOOKS AT ANY TIME	Monthly	No		banderson@cityofmanchestertn.com
Portland	Annually and anniversary date	Yes	5 weeks - 200 hours	Monthly	No		HR@cityofportlandtn.gov

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Collierville	Monthly	Yes	less than 10 years - 160 hours; 10 - 19 years - 240 hours; 20 years and over - 320 hours	Monthly	Yes	960 hours	ehurdle@ci.collierville.tn.us
Lafollette	Monthly	Yes	2 weeks to 5 weeks, depending on length of service	Monthly	No		dyoung@lafollettetn.net
Kingsport	Monthly	Yes	25	Monthly	Yes	120 DAYS	duncan@ci.kingsport.tn.us
Bartlett	Monthly	No		Monthly	No		pvooss@cityofbartlett.org
Madisonville	By Anniversary Hire Date	Yes	30 Days	Monthly	Yes	Restarts at first of the year	NA
Petersburg	no annual leave			no sick leave			townofpetersburg@vallnet.com
Kingston	Monthly	Yes	120 DAYS	Monthly	Yes	120 DAYS	jwpping@bellsouth.net
Germantown	bi-wkly	Yes	according to years of service	bi-wkly	No		pmconn@germantown-tn.gov
Lakeland	Monthly	Yes	0-10 years - 160 hours	Monthly	Yes	720 hours	cyarbro@lakelandtn.org
Bluff City	Monthly	No		Monthly	No		bluffcitycityof@aol.com
Lavergne	Monthly	No		Bimonthly	No		kpayne@lavergne.org