

CITY OF BRENTWOOD

APPLICATION FOR CITY JUDGE

Name: _____

Office Address: _____

Office Phone: _____

Facsimile: _____

Email Address: _____

Home Address: _____

Home Phone: _____

Cellular Phone: _____

PROFESSIONAL BACKGROUND AND EXPERIENCE

1. Indicate your present employment. If you are employed at a law firm, what is the principal business of the law firm?

2. State the year you were licensed to practice law in Tennessee _____

3. Board of Professional Responsibility No. _____

4. Have you ever been denied admission to, suspended or placed on inactive status by the Bar of any State? If so, explain. (This applies even if denial was temporary.)

5. List your prior professional employment since completion of your legal education.

6. Describe the nature of your present position or law practice, listing the major areas of law in which you practice and the percentage each constitutes of your total work.

7. List other areas of law in which you have practiced.

8. Describe your typical clients/constituents.

9. Provide any other information concerning your practice or employment that you would like to bring to the attention of the City.

TRIAL COURT/APPELLATE COURT EXPERIENCE

10. Describe the extent of your trial court experience in federal, state and municipal courts, and your appellate court experience in federal and state courts, including the approximate percentage of your experience which has been civil and criminal.

ADMINISTRATIVE EXPERIENCE

11. If you have appeared in proceedings before administrative boards or commissions, state the types of matters.

ARBITRATOR / MEDIATOR / LAW CLERK / JUDGE

12. If you have served as a judicial officer, judicial law clerk, mediator or arbitrator, give dates and details, including the courts or agencies involved, whether elected or appointed, and a description of your duties.

OTHER RELEVANT EXPERIENCE

13. Describe and give details of any occupation, business, or profession not disclosed above in which you have ever been engaged.

PERSONAL INFORMATION

14. How long have you lived at your current address? _____
15. List other locations (by city, county and state) in which you have lived during the past 20 years and the dates you lived in each location.
16. State your date and place of birth.
17. State your spouse's name, occupation and place of employment.
18. If you have children, state their names, ages, and present occupation, if employed.
19. Are you able to perform the essential duties of a judge in the City's municipal court? Please identify any accommodations you may need to perform the job.
20. Have you ever pled guilty or been convicted or are you now on diversion for violation of any law, regulation or ordinance? Give date, court, charge and disposition.
21. To your knowledge, are you now or have you ever been under federal, state or local investigation for possible violation of a criminal statute or disciplinary rule? If so, give details.

22. If you have been disciplined or cited for breach of ethics or unprofessional conduct by a court, administrative agency, bar association, disciplinary committee, or other professional group, give details.

23. Have you ever been a party to a lawsuit? If so, identify the court in which it was filed, and provide details as to the nature of the allegations in the lawsuit, the nature of your involvement in the lawsuit, and how the case was resolved.

24. Has a complaint ever been presented against you, or payment or other settlement made on your behalf, in regard to any allegation or claim of any form of harassment or discrimination? If so, give details.

25. Are you now an officer or director of any business organization, or are you otherwise engaged in the management of any business enterprise?

- a) If so, give details, including the name of the enterprise, the nature of the business, the title or other description of your position, the nature of your duties, and the terms of your service.
- b) Do you consider continuation of such business involvement to be a conflict of interest?

26. If your income is not wholly derived from the practice of law, specify in detail the other sources of your income and the approximate percentage of your total income each source represents.

27. Have you within the past ten years belonged to any organization, association, club or society which limits its membership to those of any particular race, religion, or gender? Do not include in your answer those organizations specifically formed for a religious purpose, such as churches or synagogues.

- a) If so, list such organizations and describe the basis of the membership limitation.
- b) If it is not your intention to resign from such organization(s) and withdraw from any participation in their activities should you be nominated and selected for the position of City Judge, state your reasons.

EDUCATION

28. List each college, law school and other graduate school which you have attended, including dates of attendance, degree awarded, major and your reason for leaving each school if no degree was awarded

29. Law School:

- a) What was your academic standing, i.e., class rank? (Please be sure to state the total number of students in your graduating class.)
- b) List any honors, prizes, awards or other forms of recognition which you received in law school.

ACHIEVEMENTS

30. List all bar associations and professional societies of which you have been a member within the last ten years, including dates. Give the titles and dates of any offices which you have held in such groups. List memberships and responsibilities on any committee of professional associations which you consider significant.

31. List any public office you have held or for which you have been a candidate or applicant. Include the date, the position, and whether the position was elective or appointive.

32. Describe any experience you have had with legislative or executive branches of government other than as an elected or appointed official.

33. List other professional accomplishments which you wish to bring to the City's attention, including:

- a) Honors, prizes, awards or other forms of recognition which you have received since your graduation from law school.
- b) Pro bono service you have given throughout your career.
- c) Names of any legal articles or other professional publications you have authored.
- d) Law school courses, CLE seminars, or other law related courses that you have taught.
- e) Presentations you have made to groups and organizations within the past five years.

34. Attach to this questionnaire at least two examples of legal articles, memorandums, briefs, or other legal writings which reflect your personal work. Indicate the degree to which each example reflects your own personal effort.

JUDICIAL CONDUCT

35. Have you read the Code of Judicial Conduct [Rule 10, Rules of the Supreme Court of Tennessee]?

- a) Do you disagree with any of its provisions?
- b) If you disagree with any of its provisions, give details.

36. Under Tenn. Code Ann. §17-1-104, before entering upon the duties of office, every judge is required to take an oath or affirmation to “support the Constitutions of the United States and that of this state, and to administer justice without respect of persons, and impartially to discharge all the duties incumbent on a judge or chancellor, to the best of the judge’s or chancellor’s skill and ability”. If appointed to the position you are seeking, do you affirm that you will carry out these obligations?

ESSAY

37. Submit a brief essay with this application, addressing the following:

- a. Your reasons for seeking the position of City Judge.
- b. Any other information which may reflect positively or adversely on you or which you believe should be disclosed in connection with your application.
- c. How your selection would impact the City of Brentwood and its court.
- d. What you perceive as a judge's role in improving the public's respect for the judicial system.
- e. Life experiences, personal involvements, or talents that you have that you feel will be of assistance to the City in evaluating and understanding your candidacy for this position.

(Please note that brevity is encouraged.)

38. Read, and if you agree to the provisions, sign the following:

I have read the foregoing questions and have answered them in good faith and as completely as my records and recollections permit. I hereby agree to be considered for nomination to the Board of Commissioners of the City of Brentwood for the office of City Judge, and if appointed, agree to serve that office. In the event any changes occur between the time this application is filed and the time the appointment is scheduled, I hereby agree to file an amended application with the City Recorder for distribution to the Board of Commissioners and the City Judge Advisory Committee.

I further agree to the following:

I understand that the information provided in this application shall be open to public inspection upon submittal to the City Recorder and that the City of Brentwood may publicize the names of persons who apply for nomination and the names of those persons the City Judge Advisory Committee nominates to the City of Brentwood for the judicial vacancy in question.

I knowingly, willingly and without reservation waive any right or privilege relative to the Tennessee Bureau of Investigation background investigation, including any financial or other credit information enclosed, conducted for the purpose of review by the City Judge Advisory Committee, or the Board of Commissioners, and any other investigation that may be conducted for the purpose of review by such bodies.

I understand I have the individual right at any time to contact credit reporting agencies and exercise my rights under the law to make corrections.

Dated: _____, 20_____.

AUTHORIZATION FOR RELEASE OF INFORMATION

I, _____, do hereby authorize the Tennessee Bureau of Investigation, and any and all agents or persons authorized by it, to conduct a full review and disclosure of all records concerning myself, including but not limited to criminal records, whether said records are public, private, or confidential in nature.

The intent of this authorization is to give my consent for full and complete disclosure of records of educational institutions, financial or credit institutions, including records of loans, records of commercial or retail credit agencies (including credit reports and/or ratings), and other financial statements and records wherever filed, medical and psychiatric treatment, employment and pre-employment records, including background reports, efficiency ratings, complaints or grievances filed by or against me, and records of lawsuits, criminal or civil, in which I presently have, or have had, an interest. I specifically waive any right of privacy to which I might otherwise be entitled under the Health Insurance Portability and Accountability Act of 1996 (HIPAA).

I also certify that any persons who may furnish such information concerning me shall not be held accountable for giving this information, and I do hereby release said persons from any and all liability which may be incurred as a result of furnishing such information. I further specifically release the Tennessee Bureau of Investigation, the State of Tennessee, the City of Brentwood and the members and staff of the City of Brentwood, the Brentwood Board of Commissioners and the City Judge Advisory Committee, from any and all liability which might otherwise be incurred as a result of collecting or receiving such information.

I have read and fully understand the contents of this Authorization for Release of Information.

Print Full Name of Applicant
(include maiden name, if applicable)

Address: _____

Signature

Phone Number: _____

Date of Birth: _____

Witness

Date

When completed, return this application no later than noon, March 20, 2009 to Debbie Hedgepath, City Recorder, by one of the following methods:

Hand delivery to: City of Brentwood, 5211 Maryland Way, Brentwood, TN

Mail to: City of Brentwood, P. O. Box 788, Brentwood, TN 37024-0788

NOTE: Application packages are matters of public record once they are filed with the City of Brentwood.

Applicants who are selected for interviews by the City Judge Advisory Committee must be available on either March 31 or April 1, 2009. Interview sessions will begin at 4:00 p.m. on both days.