

## **Bid Specifications for Town of Huntsville Residential Garbage Collection**

### Qualifications of Contractor:

The town of Huntsville shall require submission with the proposal of supporting data regarding the qualifications of the Contractor in order to determine whether the Contractor is a qualified, responsible Contractor. The Contractor will be required to furnish the following information:

- 1) Satisfactory evidence that the Contractor has been in existence as a going concern in excess of two (2) years and possesses not less than 2 years' actual operating experience as a going concern in secondary materials management or solid waste management.
- 2) Satisfactory evidence that the Contractor's experience as a going concern in municipal services or private business derives from operations of comparable size to that contemplated by this proposal. Details shall include length of other contracts, name and size of municipality, nature of service provided, and the name of the contact person at the municipality in question
- 3) Evidence that the Contractor is in good standing in the State of Tennessee. Evidence that the Contractor is licensed to do business in the State of Tennessee and Town of Huntsville or a sworn statement that it will take all necessary action to become so licensed if its proposal is accepted.
- 4) Reporting Requirements: The Contractor will be required to keep all necessary records of landfill disposal and submit reports to comply with local, county and federal environmental reporting legislation.
- 5) Furnishings: Contractor shall furnish all personnel, labor, equipment, trucks and all other items necessary to provide refuse collection, removal and disposal services.
- 6) Trucks: The contractor must have suitable compact loader garbage truck for residential collection. All trucks and other collection equipment shall be kept in good repair, appearance, and in a sanitary condition at all times.
- 7) Environmental Compliance: Disposal of solid waste must meet all applicable local, county state and federal legislation relating to solid waste collection and disposal.
- 8) Collection: Garbage is to be picked up once a week at each household in the city limits

of Huntsville each Saturday Morning.

9) Hauling: All refuse hauled by the Contractor shall be so contained, tied or enclosed that leaking, spilling or blowing are prevented.

10) Disposal - All refuse collected for disposal by the Contractor shall be hauled to Scott County Landfill, and disposal site charges shall be the sole responsibility of the Contractor.

11) Point of Contact- All dealings, contacts, etc. between the Contractor and the town of Huntsville shall be directed by the Contractor to the City Recorder.

12) Complaints must be handled properly within 24 hours

13) Performance Bond of \$10,000 issued to the town of Huntsville

14) Liability Insurance of \$300,000. The Contractor shall at all times during the contract maintain in full force and effect Worker's Compensation and liability insurance

15) Three (3) references

16) Proposed cost is based on a per monthly household cost for providing service.

17) Terms of contract - two years

18) Licenses, Permits and Fees: The Contractor shall obtain all necessary licenses and permits and promptly pay all fees required by any governmental agency

19) Indemnity: The Contractor shall indemnify, hold harmless, and exempt the City, its officers, agents, proceedings, claims, demands, damages, costs, expenses, fines and attorneys' fees resulting from injury to person or damage to property arising out of work done in the performance of this contract. The Contractor shall also indemnify and hold harmless the City from and against any and all suits, actions, legal proceedings, claims, demands, damages, costs, expenses, fines and attorney fees resulting from violations of state or federal environmental laws pertaining to solid waste collection and disposal.

20) Deadline for Bid submittal: \_\_\_\_\_