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ELIZABETHTON AIRPORT

Rules and Procedures Manual

Edition 1-2015

ELIZABETHTON MUNICIPAL AIRPORT

RULES AND REGULATIONS

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SECTION 1. DEFINITIONS

1.01 Unless specifically defined otherwise herein, or unless a different meaning is apparent from the context, the terms in these Rules and Regulations shall have the following definitions:

"AIR OPERATIONS AREA" (AOA) shall mean any area of the Airport used or intended to be used for landing, takeoff, or the surface maneuvering of aircraft.

"AIRCRAFT" shall mean any contrivance now known or hereafter designed, invented, or used for powered or non-powered flight in the air. For the purpose of this definition, parachutes and ultra-light vehicles are not included.

"AIRPORT" shall mean Elizabethton Municipal Airport (0A9)

"APRON OR RAMP" shall mean those areas of the Airport within the AOA designated for the loading, unloading, servicing or parking of aircraft.

"AUTHORIZED AREA" shall mean a specified location, approved by Elizabethton Municipal Airport Manager or authorized representative, as accessible to specifically authorized person(s).

"AUTHORIZED REPRESENTATIVE OF AIRPORT MANAGER" shall mean such person or persons as designated by the Airport Manager.

"COMMERCIAL ACTIVITY" shall mean the exchange, trading, buying, hiring or selling of commodities, goods, services, or tangible or intangible property of any kind, or any revenue producing activity on the Airport.

"COMMERCIAL AVIATION OPERATIONS" shall mean all operations of aircraft for commercial purposes.

"COMMERCIAL VEHICLE" shall mean any vehicle other than a private vehicle.

"FIRE DEPARTMENT" shall mean the fire department having jurisdiction over the Airport.

“FLAMMABLE LIQUIDS” shall mean a liquid or agent which when in contact with another property or properties may ignite causing a flame.

“FUEL FLOWAGE FEE” shall mean a fee due the Airport for fuel that is brought on Airport property within the Airport boundaries.

“GROSS WEIGHT” shall mean the maximum allowable gross landing weight of aircraft as determined by the Federal Aviation Administration, or other governmental agency having jurisdiction.

“HELICOPTER” shall mean a rotorcraft that, for its horizontal motion, depends principally on its engine driven rotors.

“TRANSIENT PILOT” shall mean a pilot operating an aircraft not based at the Airport.

“LAW ENFORCEMENT AGENCY” shall mean that law enforcement agency having jurisdiction over the Airport.

“LEASED AIRCRAFT” shall mean any aircraft now owned, but under the control of any individual, or organization, through a valid and legal lease agreement with the aircraft owner.

“MANAGER” shall mean the Airport Manager.

“MOTOR VEHICLE” shall mean a self-propelled device in, upon or by which a person or property may be transported, carried or otherwise moved from point to point, except aircraft or devices moved exclusively upon stationary rails or tracks.

“NFPA” means National Fire Protection Association.

“NON-COMMERCIAL ACTIVITY” shall mean activities undertaken not for profit but for philanthropic, religious, charitable, benevolent, humane, public interest, or similar purpose.

“OBSTRUCTION TO AIRCRAFT PUBLIC NUISANCE” shall mean any structure or surface that may interfere with safe operation of aircraft in the Airport area.

“OPERATOR” shall mean person(s) directly controlling or maneuvering equipment, vehicles or aircraft.

“OPERATING DIRECTIVES” (“OD”) shall mean the specific written documents detailing the approved methods of operations as directed and signed by the Manager.

“OPERATOR, AIRCRAFT” shall mean any person engaged in the use, or movement of an aircraft.

“OPERATOR, AVIATION” shall mean any person or organization engaged in business of an aviation nature under authority of a lease or permit for Elizabethton Municipal Airport.

“OPERATOR COMMERCIAL” shall mean the term “commercial operator” a person who, for compensation, provides goods and services to others on or from the Airport.

“OPERATOR, FIXED BASE” shall mean those aviation operators who furnish and engage in aeronautical services and activities for the public, including line service, sale of aircraft, part and supplies, maintenance and repair of airframes and engines, aircraft charter and rental, and flight instruction from a fixed location.

“OPERATOR, NONCOMMERCIAL” shall mean a person or organization that offers or provides good or services without compensation.

“OWNER” shall mean person(s) possessing a legal or implied right to property.

“PARACHUTE OPERATION” means the performance of all activity for the purpose of, or in support of, a parachute jump or parachute drop. This parachute operation can involve, but is not limited to, the following persons: parachutist, parachutist in command and passenger in tandem parachute operations, drop zone or owner or operator, jump master, and certified parachute rigger, or pilot; or as otherwise defined by Federal Aviation Regulations Part 105.

“PARACHUTIST” means the person who intends to exit an aircraft while in flight using a single harness, dual parachute system to descent to the surface; or as otherwise defined by Federal Aviation Regulations Part 105.

"PARK" shall mean to put or leave or let a motor vehicle or aircraft stand or stop in any location whether the operator thereof leaves or remains in such vehicle or aircraft when such standing or stopping is not required by traffic controls or conditions beyond the control of the operator.

"PERSON" shall mean any individual, firm, partnership, corporation, company, association, joint stock association, or body politic; and includes any trustee, receiver, committee, assignee or other representative or employee thereof.

"PRIVATE VEHICLE" shall mean a vehicle transporting persons or property for which no charge is paid directly or indirectly by the passenger or by any other entity.

"PUBLIC AREAS" shall mean a specified location maintained for community use.

"PUBLIC PARKING FACILITIES" shall mean all parking facilities provided for the public at the Airport.

"RAMP" - See Apron

"RESTRICTED AREA" shall mean any area of the Airport designated to prohibit entry or to limit entry or access to specific authorized persons.

"ROTOR CRAFT" shall mean a heavier-than-air aircraft that depends principally for its support in flight on the lift generated by one or more rotors.

"RUNWAY" shall mean a restricted area used solely for take-off and landing of aircraft.

"STANDARD OPERATING PROCEDURE" (SOP) shall mean the specific written documents detailing the approved method of operations directed by the Airport Manager.

"SOLICITATION OR TO SOLICIT" shall mean to repetitively or continuously, directly or indirectly, actively or passively, openly or subtly, ask orally, in writing, or otherwise, (or endeavor to obtain by asking), request, implore, plead for, importune, seek or try to obtain.

"TAXIWAY OR TAXILANE" shall mean a restricted area designated for ground maneuvering of aircraft by its own power.

“THROUGH-THE-FENCE-OPERATION” An activity that is directly related to the use of the Airport but is developed or located off Airport property beyond the sponsor’s control. It also includes services performed on the Airport by individuals or companies, which may or may not have a lease or permit from the sponsor to perform such services.

“TRANSIENT AIRCRAFT” shall mean an aircraft not using the Airport as its permanent base of operations.

“ULTRALIGHT VEHICLES” shall mean a vehicle that is used or intended to be used for manned operation in the air by a single occupant; is used or intended to be used for recreation or sport purposes only; does not have any U.S or foreign airworthiness certificate; and if un-powered, weighs less than 155 pounds; or if powered: weight less than 254 pounds empty weight, excluding floats and safety devices which are intended for deployment in a potentially catastrophic situation; has a fuel capacity not exceeding five U.S. gallons; is not capable of more than 55 knots calibrated airspeed at full power in level flight; and has a power off stall speed which does not exceed 24 knots calibrated air speed, or otherwise defined by Federal Aviation Regulations Part 103.

“UNICOM FREQUENCY” shall mean the common UNICOM Frequency assigned to the Elizabethton Municipal Airport of 123.0.

“VEHICLE” shall mean a device in, upon, or by which a person or property may be propelled, moved, or drawn, including a device moved by human or animal power, except aircraft or devices moved exclusively upon stationary rails or tracks.

- 1.02 Words relating to aeronautical practices, processes, and equipment shall be construed according to their general usage in the aviation industry. In the event of any conflict in rules, regulations, and/or terminology, Federal regulations, policies, and assurances shall prevail.

SECTION 2. GENERAL REGULATIONS

2.01 COMPLIANCE WITH RULES AND REGULATIONS:

- A. The Airport Manager or his/her designated representatives have authority to take such actions as may be necessary to safeguard the public in attendance at the Airport, as well as all facilities under his/her control. All persons employed on or using the Airport shall cooperate with the Airport Manager and his/her designated representatives to enforce these Rules and Regulations.
- B. Written operating procedures and directives issued by the Airport Manager from time to time shall be considered as addenda to and have full force and effects as these Rules and Regulations.

2.02 COMMERCIAL ACTIVITIES:

No person shall occupy or rent space and no person shall conduct any business, commercial enterprise or activity, or other form of revenue producing activity on the Airport without first obtaining a written contract, lease, permit, or other form of written authorization from the Elizabethton Municipal Airport.

2.03 THROUGH-THE-FENCE OPERATIONS:

Elizabethton Municipal Airport will not enter into any agreement, which grants access to the public landing area by aircraft stored and/or serviced on adjacent property.

2.04 LIABILITY:

Elizabethton Municipal Airport assumes no responsibility for loss, injury, or damage to persons or property by reason of fire, theft, vandalism, wind, flood, earthquake, collision, strikes, or act of God nor does it assume liability for injury to persons while on the Airport.

2.05 ADVERTISING AND DISPLAY/COMMERCIAL SPEECH:

- A. No persons shall post, distribute, or display signs, advertisements, literature, circulars, pictures, sketches, drawings, or other forms of printed or written matter in

leased space, the AOA, Restricted Areas or any Public Areas at the Airport, without the express written permission of the Airport Manager.

- B. No person, for personal or commercial purpose, shall post, distribute, or display signs, advertisements, circulars, pictures, sketches, or engage in other forms of commercial speech without first complying with Section 2.02 above.

2.06 SOLICATION:

No person shall solicit for any purpose on the Airport.

2.07 OBSTRUCTION OF AIRPORT USE AND OPERATION:

No person shall obstruct, impair, or unreasonably interfere with the safe, orderly and efficient use of the Airport by any other person, vehicle, or aircraft.

Any Special Event held at the Elizabethton Municipal Airport will be held in accordance with the Special Event Policy. See Appendix A for policy.

2.08 RESTRICTED AREAS AND AIR OPERATIONS AREAS:

- A. Except as otherwise provided herein, no person may, without the prior written authorization of Elizabethton Municipal Airport, enter the Air Operations Area (AOA) or any Restricted Area on the Airport except:
 - 1. Persons assigned to the duty thereon.
 - 2. Passengers who, under appropriate supervision, enter upon the aircraft apron for the purposes of enplaning or deplaning an Aircraft.
 - 3. Persons authorized by the Airport Manager.
 - 4. Persons engaging, or having been engaged in the operation of Aircraft.
- B. The security of all vehicle and pedestrian gates, doors, fences, walls and barricades which lead from a tenant, lessee, or contractor exclusive use area to or from the Air Operations Area, or any other Restricted Area, shall be the responsibility of the tenant, lease, or contractor abutting the Airport Operations Area.

2.9 OTHER LAWS:

All applicable provisions of the laws of the State of Tennessee and ordinances of the City of Elizabethton now in existence or hereafter promulgated are hereby adopted by reference as part of the Rules and Regulations of the Airport.

2.10 INSURANCE CERTIFICATES:

- A. A valid certificate of insurance, shall be required of all tenants holding a valid lease, sublease, contract, or permit executed with the Elizabethton Municipal Airport.
- B. A valid certificate of insurance shall also be deposited at the office of the Airport Manager by any contractor, subcontractor, or construction company functioning on or in the Airport property. Amounts of liability are to be determined by the Elizabethton Municipal Airport. All policies shall name the Airport and the City of Elizabethton, its officers, servants, agents and employees as additional insured.

2.11 DAMAGE INSPECTION:

At the earliest opportunity, a damage inspection of any Airport facilities involved in an accident or incident shall be made by the Manager and the aircraft or vehicle involved Owner or Operator to determine the extent of damages to the field, facilities, or if a claim against the Owner or Operator of the aircraft or vehicle is necessary.

2.12 RESPONSIBILITY FOR DAMAGES:

Any person causing damage to, or destroying, public property of any kind, including buildings, fixtures, or appurtenances, whether through violation of these Rules and Regulations, or through any act or omission, shall be fully liable to the Elizabethton Municipal Airport. Any such damage shall be reported immediately to the Airport Manager.

2.13 ACCIDENT REPORTS:

Any person involved in an accident, whether personal, aircraft, or automotive, occurring on the Airport property, shall make a full report to the Airport Manager immediately. The report shall include, but not be limited to, the names and addresses of all principals and witnesses, if known, and a statement of the facts.

2.14 NON-AVIATION STORAGE OF EQUIPMENT:

Unless otherwise provided for by a lease or other contractual agreement, no person shall use any area of the Airport, including buildings, either privately owned or publicly owned for the storage of cargo or any other property or equipment without permission of the Airport Manager. If, notwithstanding the above prohibition, a person, firm, or corporation uses such areas for storage without first obtaining such permission, the Airport Manager shall have the authority to order the cargo or any other property removed, or to cause the same to be removed and stored at the expense of the Owner or consignee without responsibility or liability therefore.

SECTION 3. PERSONAL CONDUCT

3.01 COMPLIANCE WITH SIGNS:

The public shall observe and obey all posted signs, fences, and barricades prohibiting entry upon the Airport Operations Area (AOA) or Restricted Areas or governing the activities and demeanor of the public while at the Airport.

3.02 USE AND ENJOYMENT OF AIRPORT PREMISES:

- A. No person(s) singularly or in association with others shall be his, her, or their conduct or by congregation with others prevent any other person or persons lawfully entitled thereto from the use and enjoyment of the Airport and its facilities.
- B. It shall be unlawful for any person to remain in or on any public area, place or facility at the Airport, in such a manner as to hinder or impede the orderly passage in or through, or the normal or customary use of such area, place or facility by persons or vehicles entitled to such passage or use.
- C. No person shall walk or drive across the landing areas of the Airport without the express specific written permission from the Airport Manager.

3.03 ENVIRONMENTAL POLLUTION & SANITATION:

To the maximum extent possible, each person while on the Airport property shall conduct his/her activities thereon in such a manner as not to cause littering or any other form of environmental pollution.

- A. No person shall dispose of garbage, papers, refuse, or other forms of trash, including; cigarettes, cigars and matches except in receptacles provided for such purpose.
- B. No person shall dispose of any fill or building materials, furniture or any other discarded or waste materials on Airport property except as approved in writing by the Airport Manager. No liquids shall be placed in storm drains or the sanitary sewer

system at the Airport which will damage such drains or system or will result in environmental pollution passing through such drain or system.

- C. Any solid or liquid material which may be spilled at the Airport shall immediately be cleaned up by the person responsible for such spillage and reported immediately to the Airport Manager. In no case shall any refuse be burned at the Airport except as specifically authorized by the Fire Chief for the City of Elizabethton and by written permission from the Airport Manager.
- D. No person shall unnecessarily or unreasonably or in violation of law, cause any smoke, dust, fumes, gaseous matter or particulates to be emitted into the atmosphere or be carried by the atmosphere.
- E. Any person discarding chemicals, paints, oils or any products must adhere to all applicable state, local, county and federal laws and regulations as to disposal of such products.

3.04 ANIMALS:

No person shall enter any part of the Airport with a domestic animal, unless such animal is restrained by a leash or is confined as to be completely under control.

- A. Except for animals that are to be or have been transported by air and are properly confined for air travel, no person shall permit any wild animal under his or her control or custody to enter the Airport.
- B. No person other than in conduct of an official act shall hunt, pursue, trap, catch, injure or kill any animal on the Airport.
- C. No person shall feed or perform any other act to encourage the congregation of birds or other animals on the Airport.
- D. No person shall ride horseback on the Airport without written authorization of the Airport Manager.

3.05 FIREARMS AND WEAPONS:

No person, except those persons authorized under Tennessee Statutes, may carry or transport any firearm or weapon on the Airport. Elizabethton Municipal Airport reserves the right to restrict the carrying of firearms and weapons by watchmen and guards on the Airport.

- A. For the purpose of this section, a firearm means any weapon, including a starter gun, which will, or is designed to or may readily be converted to expel a projectile by the action of an explosive, the frame or receiver or any such weapon; any firearm muffler or firearm silencer; any destructive device; or any machine gun.
- B. For the purpose of this section, a weapon means any knife, metallic knuckles, slingshot, club, tear gas gun, chemical weapons, electric weapon, or device or any other deadly weapon.
- C. No person shall discharge any firearm or weapon on the Airport except in the performance of official duties requiring the discharge thereof.
- D. No person shall furnish, give, sell or trade any firearm or weapon on the Airport.

3.06 PRESERVATION OF PROPERTY:

No person may destroy, injure, deface, or disturb any building, sign, equipment, marker, or other structure, tree, flower, lawn or other property on the Airport.

- A. No person shall travel upon the Airport other than on roads, walks, or other rights-of-way provided for such specific purpose.
- B. No person shall alter, add to, or erect any building or sign on the Airport or make any excavation on the Airport without prior written approval of the Elizabethton Municipal Airport Manager.
- C. Any person causing or being responsible for injury, destruction, damage or disturbance at the Airport shall immediately report such incident to the Airport Manager.

3.07 LOST AND FOUND AND ABANDONED PROPERTY:

- A. No person shall willfully abandon any personal property on the Airport.
- B. Any property, which has been determined by the Airport Manager to be abandoned, will be removed, stored and/or disposed of at the Owner's expense and in accordance with appropriate Tennessee Statutes.

3.08 ALCOHOLIC BEVERAGES AND CONTROLLED SUBSTANCES:

- A. No person under the influence of alcoholic beverages or drugs shall operate any motor vehicle or aircraft on the Airport.
- B. No person, other than under competent medical supervision, shall consume any controlled substance on any part of the Airport.
- C. No alcoholic beverages can be consumed on Elizabethton Municipal Airport property.

3.09 DISORDERLY CONDUCT:

- A. No person shall commit any disorderly, obscene, or indecent act, or commit any nuisance within the Airport premises.
- B. No person shall throw, shoot, or propel any object in such a manner as to interfere with or endanger the safe operation of any Aircraft taking off from, or landing at, or operating on the Airport or any vehicle operating on the Airport.
- C. No person shall use profane or abusive language within any building, room, or area of the Airport designated for use by the public.
- D. No person shall knowingly or willfully make any false statement or report to the Elizabethton Airport or its authorized representatives.
- E. The Elizabethton Airport is a non-smoking facility.
- F. All persons shall conduct themselves in a professional and courteous manner.

SECTION 4. FIRE AND SAFETY

4.01 GENERAL:

- A. All persons using the Airport or the facilities of the Airport shall exercise the utmost care to guard against fire and injury to persons or property.
- B. All applicable City, State and NFPA codes, and standards and recommended practices now in existence or hereafter promulgated and not in conflict with Operating Directives of the Elizabethton Municipal Airport or with Federal Aviation Regulations; and hereby adopted by reference as part of the Rules and Regulations of the Airport. In the event of conflict, NFPA codes and/or Federal Aviation Regulations shall prevail.

4.02 FUELING OPERATIONS:

I. AIRCRAFT ENGINES:

Fuel servicing shall not be performed on a fixed wing aircraft while the engine is operating or being warmed by external heat or within the confines of any building. Combustion heaters on aircraft (e.g. wing & tale surface heaters, integral cabin heaters) shall not be operated during fueling operations. No person shall start the engine of an Aircraft on the Airport if there is any gasoline or other volatile fluid on the ground within the vicinity of the Aircraft.

II. NON-PUBLIC AIRCRAFT FUEL DISPENSING:

1.1 Purpose

- 1. Except as stated in these regulations, only the FBO shall provide aircraft fuel at the Airport. The FBO must possess a valid public aircraft fuel-dispensing permit. The FBO shall meet the regulatory requirements of equipment, operations and training as stated in these regulations and the code.
- 2. There may be a need for a variety of fuels and quantities the FBO may not stock due to business or other reasons. This section provides requirement for maintaining control of such aircraft refueling operations, and the issuance of a Self-Fueling permit.

3. See Appendix B for The Elizabethton Municipal Airport's Self-Fueling Permit Policy.

III. DISTANCE FROM BUILDINGS:

1. Aircraft being fueled shall be positioned so that Aircraft fuel system vents or fuel tank openings are not closer than 50 feet from any terminal building, hangar, service building or enclosed passenger concourse other than a loading walkway.

IV. SPILLAGE:

No fuel, grease, oil, dopes, paints, solvents, acid, flammable liquids or contaminants of any kind shall be allowed to flow into or be placed in any Airport sanitary or storm drain system.

Any persons, including the Owner or Operators of Aircraft, causing overflowing or spilling of fuel, oil grease, or other contaminants anywhere on the Airport, shall be responsible for expeditious notifications to the Airport Manager of said spillage and will be held responsible for immediate cleanup of the affected area. When fuel spills occur, fueling shall stop immediately.

In the event of spillage, fuel delivery devices and other vehicles shall not be moved or operated in the vicinity of the spill until the spillage is removed. A fire guard shall be promptly posted.

V. FIRE EXTINGUISHERS:

No person shall engage in Aircraft fueling or de-fueling operations without proper and adequate fire extinguishing equipment readily accessible and operational at the point of fueling.

4.03 FIRE EXTINGUISHERS:

- A. Fire extinguishing equipment at the Airport shall not be tampered with at any time nor used for any purpose other than Fire Fighting or fire prevention. All such

equipment shall be maintained in accordance with NFPA Standards. Tags showing the date of the last inspection shall be attached to each unit or records acceptable to Fire Underwriters shall be kept showing the status of such equipment.

4.04 SMOKING:

Elizabethton Municipal Airport is a non-smoking facility. Use of any tobacco products to include smokeless tobacco, electronic cigarettes or vapor product is prohibited.

4.05 STORAGE OF MATERIALS:

- A. No person shall keep or store material or equipment in such manner as to constitute a fire hazard or be in violation of applicable City, NFPA codes; Standard Operating Procedures, and/or Operational Directives of the Airport.
- B. Gasoline, kerosene, ethyl, jet fuel, ether, lubricating oil, or other flammable gases or liquids, including those used in connection with the process of "doping" shall be stored in accordance with the applicable City and NFPA Codes.
- C. No person shall keep, transport, or store lubricating oils on the Airport except in containers and receptacles designed for such purpose and in areas specifically approved for such storage is compliance with the applicable City codes, and FAA regulations.

4.06 HAZARDOUS MATERIALS:

- A. No person shall without prior permission from the Airport Manager, keep, transport, handle, or store at, in or upon the Airport any cargo of explosives or other hazardous articles which is barred from loading in, or for transportation by Civil Aircraft in the United States under the current provisions of Regulations promulgated by the Department of Transportation, the Federal Aviation Administration, or by any other competent authority. Compliance with said regulations shall not constitute or be construed to constitute a waiver of the required notice or an implied permission to keep, transport, handle or store such explosives or other dangerous articles at, in or upon the Airport. Advance notice of at least 24 hours shall be given to the Manager to permit full investigation and clearance for any operation requiring a waiver of this rule.

- B. No person may offer, and no person may knowingly accept any hazardous article for shipment at the Airport unless the shipment is handled and stored in full compliance with the current provisions of the Federal Aviation Regulations.
- C. Any person engaged in transportation of hazardous articles shall have designated personnel at the Airport authorized and responsible for receiving and handling such shipments in compliance with the prescribed regulations.
- D. Any person engaged in the transportation of hazardous articles shall provide storage facilities, which reasonable insure against unauthorized access, or exposure to persons and against damage to shipments while at the Airport.

4.07 MOTORIZED GROUND EQUIPMENT AROUND AIRCRAFT:

No person shall park motorized ground equipment near any Aircraft in such manner so as to prevent it or the other ground equipment from being readily driven or towed away from the Aircraft in case of an emergency.

4.08 ELECTRICAL EQUIPMENT AND LIGHTING SYSTEM:

- A. Vapor or explosion-proof electrical equipment and lighting systems shall be used exclusively within hangars or maintenance shelters when required under NFPA Standards. No portable lamp assembly shall be used without a proper protective guard or shield over such lamp assemblies to prevent breakage.
- B. All power operated equipment or electrical devices shall be shut off when not in actual use.

4.09 HEATING HANGARS:

Heating systems or devices in any hangar shall only be approved systems or devices as listed by the Underwriters Laboratories, Inc., as suitable for use in Aircraft hangars and shall be installed in the manner prescribed by the Underwriters Laboratories, Inc.

4.10 APRONS, BUILDINGS, AND EQUIPMENT:

- A. All persons on the Airport shall keep all areas of the premises leased or used by them clean and free of oil, grease and other flammable material. The floors of hangars and other buildings shall kept clean and continuously kept free of rags, waste materials or other trash or rubbish. Approved metal receptacles with a self-extinguishing cover shall be used for the storage of oily waste rags and similar materials
- B. No person shall use flammable substances for cleaning hangars or other buildings on the Airport. Cleaning agents shall meet all Federal, State and Local codes, regulations, and permit requirements.

4.11 CONTAINER:

- A. No tenant, lessee, concessionaire, or agent thereof doing business on the Airport, may keep uncovered trash containers adjacent to sidewalks or roads in a public area of the Airport.
- B. No person shall spill dirt or any other materials from a vehicle operated on the Airport.

4.12 REPAIRING AIRCRAFT:

- A. Aircraft repair in storage areas of bulk hangars is not permitted.
- B. The starting or operating of Aircraft engines inside any hangar is prohibited.

4.13 DOPING, SPRAY PAINTING, AND PAINT STRIPPING:

- A. The use of “dope” (cellulose nitrate or cellulose acetate dissolved in volatile flammable solvents) within any hangars is prohibited. The process of doping will be carried out as set forth in NFPA Standards.
- B. For paint, varnish, or lacquer spraying operations, the arrangement, construction, ventilation and protection of spraying booths and the storing and handling of materials shall be in accordance with NFPA Standards.

SECTION 5. AERONAUTICAL

5.01 GENERAL RULES:

A. COMPLIANCE WITH ORDERS:

All aeronautical activities at the Airport shall be conducted in compliance with the current applicable Federal Aviation Regulation, these Rules and Regulations, Standard Operating Procedures, and Minimum Standards, Directives/Resolutions issued by the Elizabethton Municipal Airport.

B. HOLD HARMLESS:

The Aircraft Owner, pilot, agent, or his or her duly authorized representative agrees to release or discharge the City of Elizabethton, the Elizabethton Municipal Airport, its board, its Officers, and its employees of and from liability for any damage which may be suffered by any Aircraft and its equipment, and for personal injury or death.

C. NEGLIGENT OPERATIONS PROHIBITED:

1. No person shall operate Aircraft at the Airport in a careless manner or in disregard of the rights and safety of others.
2. All persons using the Airport shall be held liable for any property damage caused by carelessness or negligence on or over the Airport, and any Aircraft being operated, so as to cause such property damage, may be retained in the custody of the Airport and the Airport may have a lien on said Aircraft until all charges for damages are paid. Any person liable for such damage agrees to indemnify fully and to save and hold harmless the City of Elizabethton, the Elizabethton Municipal Airport, its board, its officers, and its employees from claim, liabilities, and causes of action of every kind, character, and nature, and from all cost and fees (including attorney's fees) connected therewith, and from the expenses of the investigation thereof.

D. DENIAL OF USE OF AIRPORT

The Airport Manager or his/her authorized representative shall have the right at any time to close the Airport in its entirety or any portion thereof to air traffic, to delay or restrict any flight of other Aircraft operation, to direct refusal of takeoff permission to Aircraft, and to deny the use of the Airport or any portion thereof to any specified class of Aircraft or to any individual or group, when he or she considers any such action to be necessary and desirable to avoid endangering persons or property and to be consistent with the safe and proper operation of the Airport. In the event the Manager or his or her authorized representative believes the condition of the Airport to be unsafe for landings or takeoffs, it shall be within his or her authority to issue, or cause to be issued, and NOTAM (Notice to Airmen) closing the Airport or any portion thereof when deemed applicable.

E. AIRCRAFT ACCIDENTS OR INCIDENTS:

The pilot or Operator of any Aircraft involved in an accident or incident on the Airport causing personal injury or property damage shall, in addition to all other reports required by other agencies, make prompt and complete report concerning said accident or incident to the Airport Manager within 48 hours of the time the accident or incident occurred. When a written report of any accident or incident is required by Federal Aviation Regulations, a copy of such report may be submitted to the Manager in lieu of the report required above. In either instance, the report shall be filed to the Manager within 48 hours from the time the accident or incident occurred.

F. DISABLED AIRCRAFT:

Subject to compliance with appropriate Federal Regulations, the Aircraft Owner shall be responsible for the prompt removal of all disabled Aircraft and its parts at the Airport, as reasonably directed by the Manager or his/her authorized representatives. In the event of Owner's failure or refusal to comply with removal orders, disabled Aircraft or any parts thereof may be removed by the Airport at the Owner's expense without liability to the Airport for any damage which may be incurred by the Aircraft Owner as a result of such removal.

G. TAMPERING WITH AIRCRAFT:

No person shall interfere or tamper with any Aircraft, or put in motion such Aircraft, or use or remove any Aircraft, Aircraft parts, instruments, or tools without positive evidence of permission of the Owner thereof.

H. CLEANING AND PAINTING OF AIRCRAFT:

No person shall paint, or wash any Aircraft, other than in areas approved and in the manner designated by the Airport Manager.

I. HAND PROPPING AIRCRAFT:

Hand propping is not allowed unless there is no other means of starting Aircraft. Pilot will be solely responsible for liability resulting from this type of action.

J. CERTIFICATION OF AIRCRAFT AND LICENSING OF PILOTS:

All Aircraft operating at the Airport shall display on board the Aircraft a valid Airworthiness Certificate issue by the FAA or appropriate foreign government and shall display on the exterior of the Aircraft a valid registration number issued by the FAA or appropriate foreign government. All persons operating Aircraft on the Airport shall possess and appropriate license and medical certificate, issued by the FAA or appropriate foreign government. The operator shall, upon request of the Manager or his/her representative, produce the operator's license and airworthiness certificate.

5.02 AIRPORT OPERATIONAL RESTRICTIONS

A. GENERAL

Unless contrary to Federal Policy Regulations, and/or Grant Assurances the Elizabethton Municipal Airport shall have the authority to designate or restrict the use of runways or other operational areas at the Airport with respect to but not limited to, the following types of operations:

- Experimental Flights
- Equipment demonstrations
- Air Shows
- Aircraft type
- Compliance with FAR Part 36, Noise Standards: Aircraft Type and Airworthiness Certification

B. TAKE OFFS AND LANDINGS

1. Except for a Helicopter, which may operate from a helipad or other approved locations, no person shall cause an Aircraft to land or takeoff at the Airport except on an approved runway.
2. No person shall cause an Aircraft to takeoff or land on or from an unserviceable runway, or on or from any Ramp area or Taxiway.
3. No person shall takeoff, land or taxi on any unapproved movement areas of the Airport.
4. No approved unpaved movement areas exist on the Elizabethton Municipal Airport.
5. Persons landing an Aircraft at the Airport shall make the landing runway available to other Aircraft by leaving said runway as promptly as possible, consistent with safety.
6. Elizabethton Municipal Airport is a night restricted use airport. See Appendix C for rules and regulations of night operations.

C. BALLOON OPERATIONS

1. Balloon operators must contact the Airport Manager before their first operation of any balloon at the Airport.
2. Balloon pilots are required to have a radio and monitor Unicom on frequency 123.0.
3. All FAA regulations pertaining to balloon flight must be followed.

D. ULTRA-LIGHT & LIGHT SPORT VEHICLES

Ultra-light vehicle operations are allowed only in areas specified by the Airport Manager. All ultra-light vehicles must be equipped with brakes and two-way radio communications with the capability of transmitting and receiving on the UNICOM 123.0 frequency. Pilots of ultra-light vehicles are required to possess the basic aeronautical skills necessary for safe operations within the Airport Air Traffic Area, and possess an endorsement from a Flight Instructor for solo VFR flight. All ultra-light operations must meet or exceed all requirements contained in Federal Aviation Regulations Part 103 and shall be in accordance with all current Airport Operational Directives.

E. GLIDER OPERATIONS

All glider operations must be conducted in accordance with current Federal Aviation Regulations Part 91 and current Airport Operational Directives, and approved in advance by the Airport Manager.

F. KITES, MODELS, BALLOONS PROHIBITED

No kites, model airplanes, tethered unmanned balloons, drones, unmanned aerial vehicles or other objects constituting a hazard to Aircraft operations shall be flown on or within the vicinity of the Airport.

G. BANNER TOWING OPERATIONS

All Banner Towing Operations must be approved in advance by Airport Manager. See Appendix D for Elizabethton Municipal Airport Banner Towing Operations Policy.

5.03 TAXI AND GROUND RULES:

A. AIRCRAFT PARKING

1. No person shall park an Aircraft in any area on the Airport except those designated. If any person uses unauthorized areas for Aircraft parking, the Aircraft so parked may be removed by the Airport Manager at the risk and expense of the Owner thereof.

2. No Aircraft shall be left unattended on the Airport unless it is in a hangar or adequately secured. Owners of such aircraft shall be held responsible for any damage resulting from failure to properly comply with this provision.
3. Articles left in Aircraft are the sole responsibility of the Aircraft Owner/pilot. Theft and vandalism of said articles are not the City of Elizabethton or the Elizabethton Municipal Airport's responsibility.

B. DERELICT AIRCRAFT

1. No person shall park or store any Aircraft in non-flyable condition on the Airport property, including leased premises, for a period in excess of (90) ninety days, without written permission from the Airport Manager.
2. No person shall store or retain Aircraft parts or components being held as inventory anywhere on the Airport, other than in an authorized facility, or in a manner approved by the Airport Manager, in writing.
3. Whenever an Aircraft is parked, stored, or left in non-flyable condition on the Airport in violation of the provisions of this Section, the Airport Manager shall so notify the Owner or Operator thereof by certified or registered mail, requiring removal of said Aircraft within fifteen (15) days of receipt of notice, or if the Owner or Operator be unknown or cannot be found, the Airport Manager shall conspicuously post and affix notice to the said Aircraft requiring removal of said Aircraft within fifteen (15) days from date of posting. Upon the failure of the Owner or Operator of the said Aircraft to remove said Aircraft within the period provided, the County shall have the Aircraft removed from the Airport. All costs incurred by the Elizabethton Municipal Airport in the removal of the Aircraft as set forth herein shall be recoverable against the Owner or Operator thereof.

C. STARTING AND RUNNING AIRCRAFT ENGINES:

1. No Aircraft engine shall be run at the Airport unless a pilot or certified A&P (Airframe and Power Plant) mechanic qualified to run the engine of that particular type of Aircraft is at the controls.

2. No person may run an engine of an Aircraft parked on the Airport in a manner that could cause injury to persons or damage to any other property or endanger the safety of operation on the Airport.
3. No Aircraft will be run-up or started up while under the roofline of a hangar, whether said hangar is enclosed or not.

D. AIRCRAFT TAXING:

1. No person shall taxi an Aircraft on the Airport until he or she has ascertained that there will be no danger of collision with any person or objects.
2. All Aircraft shall be taxied at a safe and reasonable speed and a safe and reasonable distance from any person or objects.
3. All Aircraft operating on the Airport shall be equipped with wheel brakes in proper working order.
4. Where taxing Aircraft are converging, the Aircraft involved shall pass each other bearing to the right.
5. No Aircraft shall be taxied into or out of any hangar under its own power.
6. No aircraft shall be taxied on any unauthorized movement areas of the Airport.
7. All Aircraft being taxied on the Airport shall operate aircraft position lights in accordance with FAR Part 91 during the hours between sunset and sunrise.

5.04 ROTORCRAFT OPERATIONS RULES:

In addition to all other Rules and Regulations contained herein, the following Rules and Regulations shall apply to rotorcraft:

- A. Rotorcraft Aircraft shall follow traffic patterns published by the FAA, or as otherwise directed by the Airport Manager.

- B. Rotorcraft shall not be taxied, towed, or otherwise moved with rotors turning unless there is a clear area of at least 50 feet in all directions from the outer tips of the rotors.
- C. Rotorcraft Aircraft shall not be operated with 200 feet of any areas on the Airport where unsecured light Aircraft are parked.
- D. Rotorcraft shall not, during landing and takeoff, pass over any Airport building, structure, or auto parking.

5.05 USE OF T-HANGARS AND STORAGE HANGARS:

- A. T-Hangars and bulk storage hangars shall not be used for any other purpose than aircraft storage. Any Storage of aircraft must be done in a manner not to constitute a nuisance or interfere in any way with the use and occupancy of other buildings and structures in the neighborhood of the leased premises.
- B. No Aircraft or Aircraft component shall be suspended or lifted utilizing the building or any component of the building.
- C. No alterations will be made to the hangar structure without written approval by the Airport Manager. Any alterations are subject to removal by the Elizabethton Municipal Airport at tenant's expense, upon thirty (30) days written notice, for the purpose of repair, construction or other purposes deemed necessary by the Elizabethton Municipal Airport.
- D. No flammable materials or refuse will be stored or allowed to accumulate in hangars.
- E. Aircraft are not to be washed with running water in hangars when such washing will cause drainage into or through another hangar.
- F. No paint spraying or spraying of any kind will be permitted in T-Hangars or Aircraft bulk storage hangars.
- G. No tools, equipment, or material will be used in the hangars that could constitute a fire hazard.

- H. No smoking in T-Hangars and Aircraft bulk storage hangars is permitted.
- I. Tenants will exercise reasonable care to keep oil, grease, etc. off the floor.
- J. No signs will be erected or painted on the exterior or interior of T-Hangars or Aircraft bulk storage hangars.
- K. No Aircraft or vehicle is to be parked by T-Hangars or bulk storage hangars, in such a manner as to block access to adjoining hangar spaces, or to cause inconvenience to other tenants or taxiing aircraft.
- L. The premises are not the private use of tenant and shall not be sublet for profit or used for any commercial purpose, including, but not by way of limitation, the sale of products or services of any kind, whether or not such sales are transacted for profit.

SECTION 6. MOTOR VEHICLES

6.01 GENERAL TRAFFIC REGULATIONS:

A. AUTHORIZED VEHICLES

Only vehicles properly registered to operate on public roads shall be authorized to use designated Airport roadways. No persons shall operate recreational vehicles, all terrain vehicles or vehicles of non-standard height and/or weight.

B. CLOSING OR RESTRICTING USE OF AIRPORT ROADWAYS

The Manager or his/her authorized representative is authorized to close or restrict the use of any or all Airport roadways to vehicular traffic in the interest of public safety.

C. STORING, PARKING or REPAIRING VEHICLES

No motor vehicle shall be stored, parked, or repaired on Airport property, except in areas so designated by the Manager or his/her authorized representative, except for minor repairs necessary with respect to a temporarily disabled vehicle.

6.02 LICENSING:

No person shall operate a vehicle or motorized equipment on the Airport without a valid operator's license.

6.03 PROCEDURE IN CASE OF ACCIDENTS:

The driver of any vehicle involved in an accident on the Airport which results in injury to or death of any persons or property damage shall immediately stop such vehicle at the scene of the accident and shall render reasonable assistance. The driver shall immediately, by the quickest means of communication, give notice of the accident to the applicable law enforcement agency and the Airport Manager. The driver of each vehicle involved shall furnish the name and address of the Owner and the driver of the vehicle, the operator's license and vehicle registration and the name of the liability

insurance carrier for the vehicle, to any person injured, the driver or occupant of the damaged vehicle and to any police office.

6.04 VEHICLE OPERATIONS WITHIN AIR OPERATIONS AREA:

A. LICENSING AND REGISTRATION

1. No person shall operate motorized ground equipment of any kind on the Airport, without a valid Operator's license.
2. No person shall operate any motor vehicle in the Air Operations Area without having first registered the same with the Airport Manager and obtained permission and airfield safety briefing for the operation of such equipment.

B. RULES OF OPERATION

1. No person shall operate a motor vehicle of any kind on the Airport in a reckless manner. Speed limits shall not exceed 15 mph on ramp, apron, in aircraft parking or hangar areas.
2. Pedestrians and aircraft shall at all times have right of way over vehicular traffic. All vehicles shall pass no nearer than 20 feet horizontal distance from any wing or tail section of a parked aircraft.
3. No persons operating a motor vehicle on the Airport shall fail to give proper signals, or fail to observe the directions of posted signs.
4. No person under the influence of intoxicating liquor, narcotic or dangerous drugs shall operate a motor vehicle or aircraft on the Airport.
5. No persons shall operate any motor vehicles on the Airport overloaded or carrying more passengers than that for which the vehicle was designed. No person shall ride on the running board, standing up in the body of moving vehicles, or with arms or legs protruding from the body of motor vehicles other than crash, fire and rescue vehicles designed for standing personnel.

6. No vehicles shall be operated on the Airport if so constructed, equipped, or loaded as to endanger persons or property.
7. No person shall operate any motor vehicle without exhausts protected by screens or baffles to prevent the escape of sparks or propagation of flame in any hangar on the Airport.

C. PARKING

1. No person shall park a motor vehicle for loading, unloading or any other purpose on the Airport other than in the areas specifically designated for parking and in the manner prescribed by signs, lines or other means. No person shall abandon any motor vehicle on the Airport. No person shall park a motor vehicle in a manner as to obstruct roadways, nor in a manner, which could interfere with, or create a hazard for aircraft operations.
2. Parking in designated public parking areas is open to all members of the public using the Airport for a period of not more than 30 consecutive days.

SECTION 7. PENALTIES

7.01 CEASE AND DESIST ORDERS:

The Airport Manager or his/her authorized representative may order any person to cease and desist any activities or conduct that is in violation of or in noncompliance with the Airport Rules and Regulations.

7.02 REMOVAL FROM AND DENIAL OF ACCESS TO AIRPORT:

- A. The Airport Manager or his/her authorized representative may order any person(s) who knowingly fails to comply with a cease and desist order removed from or denied access to the Airport. An order of removal from or denial of access to the Airport shall be issued by the Airport Manager in conjunction with the City of Elizabethton and written orders may be hand delivered or sent by certified mail to the person's last known address.
- B. Such order shall set forth the reasons for and dates on which removal or denial of access shall begin and end.

7.03 REMOVAL OF PROPERTY:

- A. Law Enforcement may remove or cause to be removed from an restricted or reserved areas, any roadway or right-of-way, or any other unauthorized area or structure at the Airport, any property which is disabled, abandoned or which creates an operations problem, nuisance, security or safety hazard or which otherwise id placed in an illegal, improper, or unauthorized manner. Any such property may be removed or caused to be removed by Law Enforcement to an official impound area or such other area designated by the City of Elizabethton.
- B. Any property impounded by Law Enforcement on behalf of the Airport shall be released to the Owner or Operator thereof, upon proper identification of the property, provided that the person claiming it pays any towing, removal, or storage charges along with any additional accrued fees. The City of Elizabethton and the Elizabethton Municipal Airport shall not be liable for any damage, which may be caused to the property or loss or diminutions of value, which may be caused by the act of removal.

APPENDIX A

Elizabethton Municipal Airport Special Event Policy

The policy is adopted to promote the public health, safety, welfare as well as protect the Airport and its aviation customers.

Application

An application for special event or activity should be filed with the Airport Manager at least 90 days before the date of the event.

Application for a Special Event shall include:

1. Name, address and telephone number of the event sponsor
2. An approximate site plan indicating location, layout, entrances and exits, traffic (vehicle and pedestrian) flows, parking, camping, common areas and other support facilities.
3. The intended dates and hours of event.
4. The anticipated number of participants as well as the maximum total number of people involved to include staff, attendees, volunteers and visitors.
5. The plan to accommodate all parties outlined in item #4
6. Description of the event
7. Details as to what arrangements will be made to protect the public health, safety, welfare and convenience during the event, including arrangements for traffic control, crowd control and sanitation. In addition, details as to how the event will be conducted so as not to interfere with normal Airport activities.
8. Provisions for food and beverage, if any; and
9. Other information must be provided when and as is deemed necessary by Airport Commission or Airport Manager.

Insurance

To protect the City of Elizabethton, The Elizabethton Airport and the taxpayers from liability for injuries and/or damage that may occur during an event, proper insurance is required. The minimum standards are:

1. A policy obtained by the event organizers to cover the event
2. The policy names City of Elizabethton and Elizabethton Municipal Airport as additional insured
3. A certificate of insurance must be mailed or electronically transmitted directly to Airport Manager from the insurance agency/broker underwriter 30 days prior to event.

4. The insurance amount shall be \$1,000,000 or the current limit of Municipal Tort Liability in the State of Tennessee, whichever is higher and
5. Food vendors participating in the event must be individually insured with the same requirements as above.

Approval Standards

Prior to issuance of permission for the event the Airport Commission shall determine that the proposed activity satisfies the following standards

1. The proposed use is in conformance with an applicable Federal Aviation Administration, Tennessee Department of Transportation Aeronautics, City of Elizabethton and Elizabethton Municipal Airport regulations, ordinances, guidelines and policies
2. The proposed activity will not result in undue adverse or unsafe conditions at Airport.
3. The proposed activity will not create unhealthy conditions regarding water supply, sewage disposal and solid waste disposal.
4. The proposed activity will not unreasonably interfere with the use of neighboring property by the creation of noise, dust, noxious odors, lighting or other activities which extend beyond the Airport boundaries.

Approval Conditions

The Airport Manager shall forward the completed Special Event applications along with a recommendation to the Airport Commission for approval or disapproval. The Airport Commission may attach such reasonable conditions as they may deem appropriate to mitigate or eliminate any concern or negative impact of the event.

Fees

The Airport Commission can assign an Airport usage fee to the event based on projected costs incurred by the Airport in conjunction with the event, preparation and clean up. The fee must be paid in full to the Airport Manager 30 days prior to the event.

Enforcement

The Airport may revoke special event authorization for failure to comply with any conditions contained in the Airport Policy or Approval Conditions for the event or for any disturbance of the public peace or for occurrences detrimental to the public health.

APPENDIX B

Elizabethton Municipal Airport Self-Fueling Permit Policy

Concept

Self-Fueling is the dispensing of fuel into an aircraft by the owner from containers and equipment provided by the owner. All entities desirous of Self-Fueling shall be accorded a fair and reasonable opportunity, without unjust discrimination, to qualify and receive a Self-Fueling Permit.

Any person, other than the FBO, wanting to fuel aircraft at the Airport must have an Elizabethton Airport Self-Fueling permit. The permit is available through application with the Airport Manager. National Guard, U.S. Forestry Service, Law Enforcement and Military activities are exempt from this requirement.

This policy applies to any person using fuel containers with greater than 5 gallons capacity and/or any fueling operation that utilizes a pump system.

Application

An application for a self-fueling permit should be submitted to Airport Manager prior to any self-fueling operations.

Application for permit shall include:

1. Name, address, email and telephone number of the aircraft owner.
2. Type, model and tail number of aircraft to be fueled/proof of ownership.
3. Type of fuel to be dispensed.
4. Certificate of Insurance.
5. Spill Prevention Contingency and Control Plan (SPCC).
6. Fire Marshall Inspection of storage/dispensing vessel to meet City of Elizabethton Fire Code and National Fire Protection Association (NFPA) Codes.
7. Statement of acknowledgment that you have read/understand and intend to comply with NFPA 407 Standards for Aircraft Fueling and FAA AC150/5320-4 Aircraft Fuel Storage, Handling and Dispensing.

Approval Conditions

The Elizabethton Airport Commission will review and approve applications for self-fueling permits at regularly scheduled Commission meetings.

Limitations

1. The Permit may not be assigned or transferred.
2. A holder of a Self-Fueling Permit shall not dispense or permit the dispensing of fuel into aircraft that are not owned by applicant.
3. The Permit shall remain in effect unless otherwise revoked by Airport.
4. Fuel may not be stored on Airport premises.

Fees

The Airport Commission will assign flowage fees for self-fueling. Permittee shall report all fuel dispensed during a calendar month and submit a summary report along with the appropriate fuel fee due by the 15th of each subsequent month.

Permittee shall during the term of the Permit and for two (2) years thereafter maintain records identifying the total number of gallons delivered. Records shall be made available for audit by Airport, The City of Elizabethton and their third party auditors.

Enforcement

The Airport may revoke authorization for a Self-Fueling Permit for failure to comply with any conditions contained in the Airport Policy or Approval Conditions for self-fueling operations or for any disturbance of the public peace or for occurrences detrimental to the public health.

APPENDIX C

Elizabethton Municipal Airport Night Operations Policy

The policy is adopted to promote the public health, safety, welfare as well as protect the Airport and its aviation customers.

Application

A request and application for night operations authorization should be submitted to the Airport Manager at least 48 hours prior to first night operation.

Application for Night Authorization shall include:

1. Name, address, email and telephone number of the pilot in command.
2. Type, model and tail number of aircraft to be flown.

Approval Standards

Prior to issuance of authorization for night operations the Airport Manager will determine the following:

1. If the aircraft has valid FAA registration.
2. If the pilot has valid FAA license and current medical.
3. If the pilot is in good standing with Airport Authority and has no sanctions or adverse actions pending.
4. If the pilot in command has been completely briefed by Airport Manager or his designated representative and received a written copy of night procedures.

Approval Conditions

The Airport Manager shall forward in writing approval and authorization for night operations to the pilot in command at least 24 hours prior to scheduled operation.

The Airport Manager may attach such reasonable conditions as deemed appropriate to mitigate or eliminate any concern or negative impact of the operation (for example restrictions on time of day for operations).

Once authorized for night operations a pilot may schedule night operations at any time by notifying/scheduling with Airport staff in advance of any planned night operation.

Fees

The Airport Manager can assign an Airport usage fee to the operation based on projected costs incurred by the Airport in conjunction with the operation.

Enforcement

The Airport may revoke night operation authorization for failure to comply with any conditions contained in the Airport Policy or Approval Conditions for the operation or for any disturbance of the public peace or for occurrences detrimental to the public health.

APPENDIX D

Elizabethton Municipal Airport Banner Towing Operations Policy

The policy is adopted to promote the public health, safety, welfare as well as protect the Airport and its aviation customers.

Application

A request for authorization should be submitted to Airport Manager at least 48 hours prior to the first towing operation.

Application for Night Authorization shall include:

1. Name, address, email and telephone number of the pilot in command.
2. Name and address of towing company.
3. Subject matter and ad copy of the Banner(s) to be towed.
4. Copy of current FAA waiver.
5. Current copy of certificate of insurance naming Elizabethton Municipal Airport as additional insured.

Approval Standards

Prior to issuance of authorization for banner operations the Airport Manager must brief the pilot in command.

Operational Guidelines

1. Ground support vehicles may not be driven on runway or taxiways unless prior permission has been obtained.
2. All traffic patterns will be opposite published standards. Towers will fly Right Traffic 24 and Left Traffic 6.
3. For noise abatement no overflights over residential area to Southeast of Airport below 2300" MSL.
4. Communicate all intentions on Unicom radio.
5. Always yield right of way to Emergency Medical Helicopters based on field.
6. Banners must be kept in designated set up area at all times.
7. Contact ground personnel on Unicom immediately if a banner drop encroaches on runway or extends beyond Airport perimeter.

Fees

The Airport Manager can assign an Airport usage fee to the operation based on projected costs incurred by the Airport in conjunction with the operation.

Enforcement

The Airport may revoke night operation authorization for failure to comply with any conditions contained in the Airport Policy or Approval Conditions for the operation or for any disturbance of the public peace or for occurrences detrimental to the public health.