

Municipal Finance Director for the Town of Oakland

This is a full-time on-site position for the Municipal Finance Director for the Town of Oakland Tennessee. The Municipal Finance Director will be responsible for performing day-to-day financial operations, managing financial statements, analyzing financial data, preparing financial reports, and communicating with department heads and elected officials. This Director will also supervise Accounts Payable, Property Tax collection and Human Resources staff. Visit www.oaklandtennessee.org for the full job description.

Qualifications

- Bachelor's degree in finance, Accounting, or closely related field
- CMFO Certification
- Comprehensive knowledge of local government administration and modern municipal accounting practices
- Thorough knowledge in the areas of debt management, capital funding, financial analysis, ARPA funds and Grant Management
- Thorough knowledge of the principles underlying State and City laws and regulations pertaining to City government
- Experience in preparing and analyzing financial statements
- Excellent communication skills, both written and verbal
- Experience in financial reporting
- Proficiency in financial software (Loal Government)
- Attention to detail and accuracy
- Ability to work well in a team and independently

Submit your resume by email to hellis@oaklandtn.gov or mail to Town of Oakland 170 Doss Circle, Oakland Tennessee 38060 Attn: Town Manager. Position will be open until filled. For the full job description visit www.oaklandtennessee.org

The Town of Oakland is an Equal Opportunity Employer