The University of Tennessee Municipal Technical Advisory Service (MTAS) is holding an Elected Officials Academy Level II. The EOA provides training on municipal services and leadership, and is targeted to new (and often not-so-new) mayors, council members, aldermen, and others, including interested staff. Past graduates attribute their early success with the city, the community and with each other to the information, relationships and insights that they gained through the academy. We hope you can join us.

This exciting academy will be held at the Tennessee Municipal League Board Room. This location is on the ground floor of the building at 226 Capitol Blvd., Nashville. Meals included are dinner on Friday evening and breakfast on Saturday. Dress is casual. The cost is $200 per person (including meals). Parking is on your own.

Name: _____________________________
City/Town: _________________________
Title: _________________________________ E-Mail: _________________________
Mailing Address: ____________________________
City/State/Zip: ____________________________
Phone: (___) ___________________________ Fax: (___) ___________________________

For more information contact: PJ Snodgrass (865)974-9858 / pj@utk.edu or Doug Brown (865)974-9140 Doug.Brown@tennessee.edu

METHOD OF PAYMENT

A one-time fee of $200 covers instruction for Level I courses of the Elected Officials Academy.

☐ Check Enclosed (Payable to The University of Tennessee)
☐ Invoice me

For Title VI and IX compliance, we ask for voluntary disclosure of the following information:

Gender:  o Male  o Female

Race:  o Caucasian  o African American  o Other _________
☐ The University of Tennessee will seek to accommodate all persons with disabilities. If you require auxiliary aids, special services or other accommodations, please indicate here. Someone from our office will contact you.
☐ NOTE: If you have any dietary restrictions or requests please contact Doug Brown at MTAS. Phone: 865.974.0411.

* The University of Tennessee is an EEO/AA/Title VI/Title IX/Section 504/ADA/ADEA institution in the provision of its education and employment programs and services.

SCHEDULE OF SESSIONS

Participants must complete all five sessions to receive the Elected Officials Academy Level II certificate.

Dates/Times:

Friday, June 5
☐ Fire Review 1:00 p.m. – 3:00 p.m.
☐ Parks and Recreation 3:00 p.m. – 5:00 p.m.
☐ Dinner 5:00 p.m. – 6:00 p.m.
☐ Economic Development 6:00 p.m. – 8:00 p.m.

Saturday, June 6
☐ Breakfast 7:30 a.m.
☐ Risk Management 8:00 a.m. – 10:00 a.m.
☐ Police Review 10:00 a.m. – 12:00 p.m.

Please return your completed form to:

The University of Tennessee
Municipal Technical Advisory Service
Attention: Doug Brown
120 Conference Center Building
Knoxville, Tennessee 37996
### Fire Review
The Fire Review addresses the fire department’s role in the community and the governing body’s role with the department. It examines the importance and advantages of having Mutual Aid agreements; and focuses on the basic components of ISO grading and demonstrates what impact ISO has on the citizenry within its municipalities.

### Parks and Recreation
This session looks at several aspects of municipal recreation programs. What are the laws that authorize municipal recreation programs and are there state grant programs available? Do you know about the benefits of inter-local agreements that can help create a recreational park? What agencies can help you if you have parks and recreational issues? These questions and more are answered in the information packed session.

### Economic Development
This session defines economic development in terms that can lead to more effective local development programs and activities. It gives an overview of national and international economic trends that are having the greatest impact on communities in Tennessee.

### Risk Management
Risk Management for Elected Officials outlines the foundation of essential risk practices for local governmental entities. This session provides practical recommendations upon which an entity can develop a sound management program that will effectively address its risk exposures.

### Police Review
The Police Review addresses the police department’s role in the community and the governing body’s role with the department. Specific topics include: the drug fund, officer certification, staffing needs and department accreditation.