

How to Access Your Transcript and to Print Certificates

1. Go to Solution Point Log In. <http://www.solutionpoint.tennessee.edu/TPOne/TPOne.dll/MTASHome/>
Be sure to click the box to certify that you are the authorized user. Click OK.

2. Click on My Learning Tab at the top. Scroll down and click on Transcript.

3. If you want to print the **CERTIFICATE**, select the class you took and click on the last icon. Note that you can sort by year and by status. After clicking that icon, your certificate for that class should appear for printing (use the small printer icon inside that window).
To print the **TRANSCRIPT**, click on Print Internal Transcript Report and print.