INTERNAL AUDIT DIRECTOR

City of Clarksville
Clarksville is one of the fastest growing cities in the nation and also the fifth largest city in Tennessee behind Memphis, Nashville, Knoxville, and Chattanooga, respectively. Nicknamed and branded “Tennessee’s Top Spot,” Clarksville is home to Austin Peay State University, the Leaf-Chronicle, oldest newspaper in Tennessee, and neighbor to the Fort Campbell United States Army base, home of the 101st Airborne Division. Boasting an estimated population of 135,990 in 2014, Clarksville is a wonderful city to call home and has been voted Best Place in Tennessee to raise your kids.

Department of Internal Audit Overview
The Internal Audit function is an independent appraisal function established within the City of Clarksville to examine the effectiveness, efficiency, and economy of its activities. The objectives of the internal audit function are to assist all levels of management of the City of Clarksville and its component units in the effective discharge of their responsibilities by furnishing them with analyses, appraisals, recommendations, counsel, and information concerning the activities reviewed and by promoting effective control at a reasonable cost.

The Internal Audit Director reports to an audit committee of the City Council and has full, unrestricted access to any and all records, properties, and personnel under review.

Health insurance, a defined benefit retirement package, and an onsite health clinic are just a few of the many benefits available to regular fulltime employees.

Responsibilities and Qualifications of the Internal Audit Director
The Internal Audit Director plans, coordinates, and monitors internal and external audit functions for the City of Clarksville and is responsible for establishing short and long-term goals; developing department policies and procedures; analyzing data to identify how to use department resources; preparing City-wide audit plans; advising management of all departments on internal control, compliance, and efficiency of operations; preparing and monitoring a budget; conducting investigations of wasteful or fraudulent activities; supervising lower level internal audit employees; and performing other applicable duties as required.

The ideal candidate will possess a bachelor’s degree in accounting or a related field and five years of experience as an accountant, auditor, chief financial officer, or principal accounting officer of a governmental entity or private business sufficient to demonstrate an understanding of generally accepted accounting principles, applicable auditing standards, financial statements, internal controls, procedures for financial reporting, and the audit functions of a governmental entity. Certified Public Accountant license required. Certified Internal Auditor or Certified Fraud Examiner license is a plus.

How to Apply
A complete job description is available within the Job Opportunities section of: www.cityofclarksville.com. Should you wish to apply for this position, you must do so online within the Job Opportunities section on the aforementioned site. The job will remain posted until filled.